

MINUTES BOARD OF TRUSTEES MEETING
 HELD TUESDAY 14 JUNE 2022 at 5.15 pm

<p>A. PRESENT: Todd Cheesman, Jon Ward, Megan Wheeler, Ara Robinson, Jo Chemis, Henry Weston, Matt Heke</p>							
<p>IN ATTENDANCE: Lilian Gilbert, SLT/EO Finance & Property</p>							
<p>B. APOLOGIES: Angela Cronin</p>							
<p>OPENING KARAKIA BY MATT HEKE</p>							
<p>C. FINANCE & PROPERTY</p>	<p>Action / Ratification</p>						
<p>FINANCE</p> <p>1. Payments made for MAY 2022 were ratified as follows:</p> <p>2.</p> <table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 20px;">Payments made: 1.45 to 31/5</td> <td style="text-align: right;">\$139,423.81</td> </tr> <tr> <td>Wages: 1/5 to 31/5</td> <td style="text-align: right;">\$156,550.74</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">\$295,974.55</td> </tr> </table> <p>3.</p>	Payments made: 1.45 to 31/5	\$139,423.81	Wages: 1/5 to 31/5	\$156,550.74	TOTAL	\$295,974.55	<p>BOT AS INDIVIDUALS UNANIMOUSLY RATIFIED THE FINANCE & PROPERTY MATTERS</p>
Payments made: 1.45 to 31/5	\$139,423.81						
Wages: 1/5 to 31/5	\$156,550.74						
TOTAL	\$295,974.55						
<p>PROPERTY & FINANCE GENERAL BUSINESS</p> <p>1. The BOT unanimously approved the A Block roof and classrooms design which is from the 5YA Project funds.</p> <p>2. Ms Gilbert advised that the MOE has approved the use of BOT funds \$115k towards heat pumps, \$150K towards A Block 5 YA project.</p> <p>3. Baycorp – Mr Jon Ward will review regarding vandalism.</p> <p>4. Opt into the donation scheme. Mr Todd Cheesman moved that “RLHS opt into the donation scheme for 2023”.</p> <p>5. Ms Gilbert advised there has been no contact from the MOE regarding the weather tightness design.</p> <p>6. SIP Project – Ms Gilbert advised there is still a snagging issue around some of the balance balls. The project manager will investigate this issue.</p>	<p>BOT AS INDIVIDUALS UNANIMOUSLY AGREED TO OPT INTO THE DONATIONS SCHEME</p>						
<p>E. DRAFT GOVERNANCE MANUAL 2022</p> <p>Following the Board’s approval of the 2022 BOT Governance Manual, Mrs Windell to organise the governance manual to be uploaded onto the MOE portal.</p>	<p>BOT AS INDIVIDUALS UNANIMOUSLY RATIFIED THE 2022 BOT GOVERNANCE MANUEL MRS WINDELL</p>						
<p>F. PRINCIPAL’S REPORT</p> <p>JW presented his report and further explained some points:</p> <p>1. Performance against Annual Objectives</p> <p>2. Pastoral</p> <p>3. SPANZ Conference</p> <p>4. Roadshow and Open Days</p> <p>5. Kahui Ako</p>							

6. School Roll
7. Relief Management
8. Senior Lead Team Reports

MATTERS ARISING:

- i. The Strategic Plan timeline carried over to the next BOT meeting 9 August 2022. **JON WARD**
- ii. Mr Ward advised the large standdown rate is due to many students videoing fights. Mr Ward hopes that this will send a message to students of the consequence of filming incidents at school.
- iii. Mr Ward thanked the Board for their support in attending the Principals Conference.
- iv. Memorandum of Understanding Kahui Ako – Mr Heke advised the MOU is currently being drafted. Mr Heke to liaise with Mr Ward. **MATT HEKE**
- v. Mr Ward advised we are losing a few students at senior school level at the moment. Some of our students are moving to a new pathway outside of school but is concerned that a number are simply disengaging.
- vi. Stemm Academy – the Board were in agreement to introduce a similar pathway in 2023. Mr Ward fed back that due to changes at the start of 2022 to our Maori Department their approach would be deferred to 2023.
- vii. Mr Ward circulated the Analysis of Pastoral Records. It was noted that there are high numbers of pastoral reports for Guidance. Mr Ward to further investigate this and report back to the Board at the next meeting. **JON WARD**

I. HOUSE-KEEPING

Minutes: BOT Meeting minutes 17 May 2022

MATTERS ARISING

None.

CORRESPONDENCE INWARDS / OUTWARDS – AS LISTED

- i. Closure of the school – letter from Ms D Holmes, MOE. It was noted the BOT also approved the closure of the school on 18 May 2022.
- ii. Email from Ms H Blackmore regarding permission to approach NZCT for Boys Hockey tournament funding – The BOT unanimously agreed to Ms Blackmore approaching NZCT for funding in the sum of \$7,600.00.
- iii. Ms Ara Robinson requested the Board to discuss the possibility of introducing waterproof jackets to the school uniform. Ms Robinson advised JPC have a version. The Board to discuss this matter.
- iv. 50th Anniversary – It was clarified that in the February 2022 minutes this matter was “parked for now, to be discussed when restrictions have been lifted”.

**BOT AS INDIVIDUALS
UNANIMOUSLY RATIFIED
THE 17 MAY 2022
MINUTES**

RLHS BOARD OF TRUSTEES

J. GENERAL BUSINESS

- i. June 2022 RTLB Report to be tabled and ratified.
- ii. BOT Policies – a new date is set for the Board to meet and review on Thursday 23 June at 4.30 pm.
- iii. Signage – The cost of signage for RLHS could be in excess of \$12K. Mr Weston to check this with the Council and NZTA. The size is approximately 2.4 m x 4.8 m.
- iv. BOT Election – The BOT unanimously agreed to stay with the school based non electronic election.

**BOT AS INDIVIDUALS
UNANIMOUSLY RATIFIED
THE JUNE 2022 RTLB
REPORT**

HENRY WESTON

K. IN COMMITTEE

It was moved that, in accordance with the terms of Section 48 of the Local Government Official Information Act 1987, the public be excluded from this part of the meeting for the reason that discussion of these matters would infringe the natural person under Section (2)a of the Local Government Official Information Act 1987, we now go into committee.

Meeting closed at: 6.40 pm - CLOSING KARAKIA: MATT HEKE

Next BOT Meeting: 9 AUGUST 2022

Signed:  _____
BOT Presiding Member

Date: 9/8/22